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# TONGWYNLAIS COMMUNITY COUNCIL

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**Minutes of the Ordinary Meeting held  
virtually following the guidelines of The  
Local Government and Elections (Wales)  
Act 2021, July 26th 2021  
Meeting commenced at 7:30pm.**



## **1. ATTENDANCE**

**Community Councillors:** Chair Brian Griffiths, Caryn Hill, Mike Griffiths, Ceri Lane, Chris Morgan, Mike Jones-Pritchard  
**Clerk:** Nadine Dunseath

## **2. APOLOGIES**

Community Councillors: Peeter Tiidt, Linda Morgan, Graham Walters

## **3. DECLARATIONS AND REGISTRATION OF INTERESTS**

None

## **4. POLICE MATTERS**

South Wales Police had not provided crime figures, and none were reported.  
Chair reported that South Wales Police had recently held a PACT meeting outside the village hall complying with social distancing Covid requirements which was for residents and County Councillors also attended. The main issue discussed was anti-social behaviour particularly around Market Street/Railway Terrace area. Cllr Mike Jones-Pritchard advised that residents should report any incidents and that a WhatsApp group had been set up and any incidents could also be reported there. He advised there had been no recent incidents.

## **5. PUBLIC MATTERS**

No public attended the meeting.

## **6. MATTERS ARISING FROM THE PUBLIC SESSION**

No matters arising.

## **7. CONSIDERATION & APPROVAL OF THE MINUTES OF THE ORDINARY MEETING ON 28th JUNE 2021**

The minutes of the meeting were agreed and approved. Cllr Mike Jones-Pritchard proposed, Cllr Mike Griffiths seconded.

## **8. MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM THE MEETING**

### **8.1 Item 8.1 Regarding new website**

An automatic redirect had been placed on the old website address to divert visitors to the new website.

Chair Brian Griffiths reported he had experienced some problems initially with his new email account and asked if any other Councillors had also experienced problems. None reported from those that had tried their new accounts.

- 8.2 Item 8.3 Regarding Building Repairs to the Tanyard.  
Clerk has contacted 3 Contractors regarding rendering work required to the corner of the building. 1 company confirmed they are fully booked this year, the 2<sup>nd</sup> would not be able to provide a quote till late August, however the 3<sup>rd</sup> company have said they should be able to attend to provide a quotation although have not yet committed to a date. Clerk will continue to source a contractor. Clerk confirmed that water was still leaking into the building after heavy rain although it does appear to be doing so through the wall rather than the roof. Cllr Mike Jones-Pritchard advised the rendering should be lime rendering.  
*AP Clerk to place a notice on the village noticeboard requesting interested contractors put forward a quote.*
- 8.3 Item 8.4 Regarding the village hanging baskets.  
All the baskets have now gone up. It has been reported by the waterer that the bowser is leaking slightly but is still working. Chair advised to continue with the bowser whilst it was still working, Cllr Mike Griffiths asked if the baskets on the church wall were being watered and advised that on occasions he had done so.  
*AP Chair to speak with waterer to request the church baskets and village planters are watered regularly.*
- 8.4 Item 8.7 Regarding Councillors Allowances  
Clerk wishes to thank all Councillors who have all confirmed their wishes for the allowance this financial year.
- 8.5 Item 10.1 Regarding donation of bark for Primary School Gardening Club  
Chair Brian Griffiths reported that Cardiff Council Parks Department have agreed to a donation of bark chippings for the gardening club but have been unable to deliver due to a skip placed at the entrance.  
*AP Cllr Mike Jones-Pritchard to arrange to have skip removed.*
- 8.6 Item 10.2 Regarding noise complaint for Village Hall  
Cllr Linda Morgan had previously reported that the village hall was being used for band practice with restricted numbers with the doors open to comply with covid regulations. The local resident has been provided with information on how to contact Shared Regulatory Services who can provide 24hr assistance to monitor noise levels should he have any further concerns.
- 8.7 Item 10.6 Regarding knotweed at the allotments  
The contractors have been on site to apply the first round of treatment.
- 8.8 Item 10.8 Regarding the Tanyard alarm  
Clerk contacted the alarm company who attended the premises and checked the system. They have confirmed it was working satisfactorily.
- 8.9 Item 12.3 Regarding cleaning costs for the Tanyard  
Clerk has contacted Cardiff libraries to enquire if they are willing to contribute to the cleaning costs and is awaiting a response.

## **9. CLERK'S REPORT OF CORRESPONDENCE**

- 9.1 **To consider the renewal of the electricity/gas contract at the Tanyard**  
Clerk had previously circulated renewal contract prices from current provider Opus Energy for the Council's consideration. Clerk had also contacted a broker who were to provide comparative information for the meeting, but this had not been forthcoming.  
Clerk reported that Opus Energy were a green supplier as discussed as a requirement at a previous meeting and that they had been reliable for the current 3-year contract. Council discussed the renewal prices which showed a small increase to current costs. All agreed to proceed with the renewal directly with Opus Energy for Gas and Electricity.  
**Council resolved to renew contracts with Opus Energy.**  
*AP Clerk to contact Opus Energy to arrange renewal.*

- 9.2 Clerk has chased with Land Registry regarding the application for ownership of footpath Wellington Street to Birch Hill. Land Registry have confirmed applications could take 6 months to process but may be longer due to covid remote working.
- 9.3 Natural Resources Wales have confirmed operations will re-commence at Fforest Fawr in September for felling trees affected by Larch disease. They will be providing a virtual meeting closer to the time to ensure all necessary and relevant information is distributed to the Community Council, as well as local businesses and residents.
- 9.4 Clerk has chased with Cardiff Council regarding taking ownership of the lane behind Castle Road and is awaiting a response.
- 9.5 The defibrillator has received its quarterly check and the Wales Ambulance Service have been notified it is emergency ready.
- 9.6 A new booking has been received for the Tanyard for a string quarter to rehearse.
- 9.7 An enquiry has been received for a disabled parking bay allocated on Mill Road. This has been passed directly to Cardiff Council for their consideration.
- 9.8 WG have launched a consultation '*Eligible Community Councils (General Power of Competence) (Qualifications of Clerks) (Wales) Regulations 2021*'. The Local Government and Elections (Wales) Act 2021 sets out the intention of Welsh Ministers to specify, in regulations, the qualifications or description of qualifications that the Clerk to a Community Council must hold for them to meet the second of the three eligibility conditions to become an 'eligible community council'. The consultation will be open for comments until 24 September 2021.
- 9.9 Clerk has contacted Centregreat requesting a quote for this year's Festive lights to include the tree opposite the school. Centregreat have confirmed they will provide a quote ASAP.
- 9.10 Chair has instructed the Clerk to report to Cardiff Council that the public footpath sign is missing from the path at the top of Wellington Street that leads towards Mill Road. Clerk has contacted Cardiff Council.
- 9.11 One Voice Wales have appointed a new Local Places for Nature Officer who is asking if any Councillors may be interested in joining a new networking group to discuss environmental issues. They are intending to hold a fortnightly virtual meeting to discuss environmental projects, ideas, funding etc.
- 9.12 A resident has reported an incident of blistering due to contact with giant hogweed in the local area.  
*AP Clerk to place information on website to ensure community is aware.*

## **10 PLANNING MATTERS**

- WILDLIFE & COUNTRYSIDE ACT 1981 – SCHEDULE 14 APPEAL PUBLIC RIGHTS OF WAY – WHITCHURCH MEADOWS, CARDIFF PLANNING INSPECTORATE REF. NO. 3274956.  
Open to submit comments and evidence to the appeal by 12<sup>th</sup> August.
- PUBLIC RIGHTS OF WAY – FOOTPATH WHITCHURCH 105 from Lady Cory Fields along disused railway – adopted footpath now Public Right of Way.

Cllr Mike Jones-Pritchard provided information that the adopted footpaths at Northern Meadows had been subject to a planning appeal. One footpath had sufficient evidence to become a formal Public Right of Way, the others were requesting further information.  
*AP Cllr Mike Jones-Pritchard to provide further information to the Clerk to circulate to all Councillors.*

Clerk confirmed there had been no planning applications received this month specific to Tongwynlais.

## 11 FINANCIAL MATTERS INCLUDING APPROVAL OF CHEQUE PAYMENTS

11.1 Clerk reported the following bills since the last meeting: -

### Expenditure

Watchdog Protection Services (Tanyard Alarm)	1859	-60.00
Opus Energy Electricity Bill	dd	-24.29
Opus Energy Gas Bill	N/A	in credit
Wages & Expenses July	1860/1/2	-867.96

Tanyard Alarms System Check, Electricity Bill, Wages/Expenses

11.2 The Finance Report was presented to the Council and agreed.

11.3 A VAT Claim to HMRC has been submitted for April 2021-June 2021 totalling £569.19

11.4 The Tanyard annual boiler service is due in August and Limegreen have quoted £85 for the service

11.5 Clerk circulated a comparison of budget vs actual expenditure/income for Q1 to Councillors for their information and consideration.

Cllr Chris Morgan raised concerns that the budgeted expenditure was higher than the anticipated income for the year and advised to keep a close eye on expenditure this year especially as rendering costs to the Tanyard were currently unknown and could be expensive. Clerk confirmed that £13864 had been brought forward at the start of the financial year and was currently held in reserves which should cover any difference between expenditure and income for the year.

11.6 Chair advised that in previous years the waived fee for putting up the baskets had been transferred to the gardening club account. All agreed to transfer £100.

*AP Clerk to transfer funds*

## 12. COUNCILLORS REPORTS INCLUDING REPORTS OF MEETINGS

12.1 Cllr Ceri Lane reported there had been a One Voice Wales meeting, but she had been unable to attend and had sent her apologies.

12.2 Cllr Mike Griffiths reported that the drain outside the rugby club was blocked with silt and needs clearing.

*AP Cllr Mike Jones-Pritchard to contact Cardiff Council*

## 13. DATE OF NEXT MEETING

As the Community Council do not meet in August, the next Community Council meeting will be held on Monday 27th September at 19.30hours. As it is unclear at this stage what Covid restrictions may be in place it will be determined nearer the time as to whether a virtual or physical meeting would be most appropriate.

The Chair wished everyone a lovely summer break. The meeting closed at 8pm.